

1. An executed Wire Transfer Request Form indicating recurring wire authorization must be on file prior to initiating a recurring wire transfer.
2. This funds transfer is subject to the terms and conditions of the Wire Transfer Request Form.
3. Wire requests must be received by 12:00 p.m. EST in order to be processed the same day.
4. Wire requests may be faxed to (540) 378-8952.

**RECURRING WIRE INFORMATION**

Member Name: \_\_\_\_\_

Last Four Digits of Account Number: \_\_\_\_\_

Wire Transfer Amount: \_\_\_\_\_

Wire PIN: \_\_\_\_\_

Wire Code: \_\_\_\_\_

You agree that any and all of the Credit Union's security procedures (including, but not limited to: photo ID requirements, signature and data/password verification, use of a personal identification number, callback procedure, etc.) may be used to verify identification, and you agree to comply with all such procedures.

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SECURITY PRECAUTIONS**

We're committed to helping you protect your personal and account information so please review these important safety tips:

1. Safeguard your wire PIN and code at all times.
2. Do not send form via e-mail. Internet e-mail is NOT secure. The only secure way to send a message to the Credit Union is through the 'Secure Messaging' portion inside Online Banking.
3. For more safety precautions, please visit the security page on our website.

<b>Teller Use Only</b>	Branch: _____	Teller #: _____	Date: _____	Picture ID: _____
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